

Ashland University

On-Campus Apartment Agreement



Apartment Eligibility:

In order to live in an apartment on campus, students must:

- Be an undergraduate student.
 - Students living in the Senior Apartments who complete their undergraduate coursework in December and then enroll in graduate coursework beginning in January, may continue to reside in the Senior Apartments for the remainder of their housing contract (not to exceed one semester while still enrolled in graduate coursework).
- Meet requirements to live on campus.
- Have lived on Ashland University's campus for a minimum of one full semester.
- Be in good standing with Ashland University Student Conduct (See below).

Policies and Regulations

All Ashland University student conduct policies will be enforced in the University apartments. Please note that the University apartments do have a visitation policy that allows for 24-hour visitation (some restrictions apply) and a different alcohol policy from the rest of campus. See the Ashland University Student Handbook for a complete listing of policies and regulations. Penalties for a violation of Level I or Level II offenses can include immediate and permanent removal from the apartments (and billing of a meal plan).

Application Process

Everyone interested in the apartments must submit a returning student housing application. One student will need to create a roommate group, and the other students accept the request. A group will be considered for the apartment lottery when all students complete the apartment application section, and all members accept the roommate group request.

Selection Process

Applicants will be selected to be in the university apartment lottery based on each of the selection criteria: GPA, credit hours, and student conduct history. These criteria are then used in a predetermined point system formula which can be found below in the Selection Point System section. The University will **NOT** share information with any other applicants points and proposed roommate(s) pertaining to the group eligibility. Applicants are **NOT** guaranteed placement in university apartment housing; space is limited. Applicants not placed in university apartment housing must go through the general room lottery process during the spring semester. If you create a 4-person roommate group and do not get an apartment, you will need to create a 2-person roommate group for the general lottery.

Selection Point System

The selection order is based on a point system formula that creates a base number for each apartment group.

Each member of the apartment will have an individual point total determined by:

$$\begin{aligned} & \text{GPA x Credit Hours*} \\ & - \text{Conduct Violation Points} \\ & = \text{Individual Point Total} \end{aligned}$$

The apartment's total number is calculated by each individual's point total added together and divided by the number of individuals in the apartment. All individual apartment groups will then be ordered in the apartment lottery by highest to smallest, those with the highest number selecting first.

The point deductions for student conduct violations are as follows:

Level II Offenses: Deduction of 50 points for **each** offense

Level I Offenses: Applications will **NOT** be accepted

*Credit hours in the apartment point calculations are based on credit hours completed by January 1st of the current academic year.

Filling a Vacancy (Before Academic Year Begins)

If a group is selected for a University apartment and a member leaves the group or becomes ineligible for placement, the remaining group members must find a replacement who meets the criteria. The GPA and credit hours needs to be equal to or greater than the member leaving the original apartment. The student leaving the apartment will need to communicate their intentions to the remaining roommates and the Office of Residence Life as soon as possible.

Failure to replace a group member by the start of the academic year, or by a timeline decided by the Office of Residence Life, may result in removal of all roommates from the University apartment. No buyouts of spaces will be permitted.

Filling a Vacancy (After Academic Year Begins)

If a student placed in a university apartment leaves during the academic year the remaining roommates will need to replace that roommate in 10 business days. A student filling the vacancy cannot be a student currently housed in an apartment. The group's total needs to be above the lowest qualifying group the received an apartment. New members points will be totaled based on the previous fall data.

Failure to replace a group member within 10 business days, or by a timeline decided by the Office of Residence Life, may result in removal of all roommates from the University apartment. No buyouts of spaces will be permitted.

Agreement

It is agreed and understood that the terms, conditions and information contained in this contract are integral and binding. This agreement is made and entered into between Ashland University and the undersigned student (parent or guardian if applicable). The student shall be assigned to a residential unit as determined by the University. The University reserves the right to make assignments of space, authorize or deny room and roommate changes; consolidate vacancies, and to require a student to move from one room or hall/house to another, if this is determined by the University to be in the best interest of the student, other students, and/or the University. Students who are assigned to floors with special options, either by request or default, are required to comply with the guidelines of that floor. Further, students are commonly required to move from one residence or floor to another for academic or student conduct concerns.

It is agreed and understood that residential students assigned to an apartment are required to select a minimal 80 block meal plan is recommended for students. Only students with senior status (90 +credits) can qualify for the No Meal Plan option. Meal plan arrangements can be initiated or revised by contacting AU Student Dining Services at 419-289-5758.

The Board of Trustees of Ashland University has the right to change all fees and charges at any time. It is agreed and understood that the student may not cancel the agreement or be released from a housing assignment once the student has signed a contract. If the student wishes to cancel their housing contract the following below is applied.

Cancelation

- If a cancelation is granted, at the discretion of the Office of Residence Life, there would be a \$500 housing cancellation fee.
- Housing charges will be prorated based on the number of days in housing.
- If the student has less than 12 credit hours, the agreement may be cancelled by the University.
- If the student exceeds the age limit to live on campus, over 24 years old, the agreement may be cancelled by the University.
- If the student graduates at the end of the Fall semester, the agreement may be cancelled by the University due to eligibility to live in undergraduate housing.

By submitting this application, I acknowledge that I have read, understand, and agree to the policies and procedures related to apartment housing and those contained in the student handbook. Additionally, the information I provided on this application is accurate and complete. I also understand that this is a binding housing contract, and I may be released from this only under the guidelines outlined by the Office of Residence Life; a housing cancellation fee may apply.